



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4**

**PUBLIC MEETING MINUTES**

**APRIL 16, 2024 MINUTES**

**TIME OF MEETING – 3:00 PM**

**AGENDA**

**CALL TO ORDER:** Chairman Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows:

*NOTE: Due to the resignation of Jay Valentine, the Bossier Parish Police Jury has appointed Kenneth Ashley to serve as a Benton Fire District 4 board member to fill the vacated spot due to Mr. Valentines resignation. Mr. Ashley took the oath of office prior to conducting any BFD4 business.*

**ROLL CALL:** Board members **PRESENT** – Stephanie Collier, Kenneth Ashley, and Johnny Barnette

Board members **ABSENT** – Sammy Halphen and Jason McGinty

Others **PRESENT** – Chief Wallace, Tim Turner, Hurmon Gibson, Chris Faulk, and Jonathan Davis

The public meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, located at 5275 Swan Lake Road, Bossier City, Louisiana 71111.

**INVOCATION:** Jonathan Davis

**APPROVAL OF MINUTES FROM THE MARCH 19, 2024 BOC MEETING**

*Questions/Discussion about BOC public meeting minutes held on March 19, 2024---None*

**MOTION** was made by STEPHANIE COLLIER and seconded by KENNITH ASHELY to accept and approve the written minutes for the BOC public meeting held on March 19, 2024. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.



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### APPROVAL OF THE FINANCIALS AS OF APRIL 12, 2024

*Questions/Discussion about Financials as of April 12, 2024: ---- None*

**MOTION** was made by STEPHANIE COLLIER and seconded by KENNITH ASHELY to approve of the financials as of March 15, 2024. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.

### OLD BUSINESS

#### UPDATE: APPARATUS PURCHASE

*Chief Wallace informed the board that the new apparatus will be painted soon and are still in the same location. They are on schedule for delivery for some time in May.*

#### UPDATE: TAX MILLAGE

*Chief Turner informed the board that Scott Stephens from the Tax Assessors office suggested that we wait to adopt the millages until after the assessment of property in the district is complete. He stated that it should be completed by the end of April to mid-May. When we receive the new numbers the district can make a decision on adopting the millages or rolling forward.*

### NEW BUSINESS

#### NEW BOARD MEMBER / OATH OF OFFICE

*Moved to first order of business after the meeting was called to order, prior to the conduction of any BFD4 business.*

#### CIVIL SERVICE CLASS PLAN

*Chief Wallace informed the board that the position held by Jonathan Davis may need to be a classified position. If approved by the board, the district will contact the State Civil Service Board and request that the board review the position and determine if it should be added to the classified service and add / create a class plan for a Special Services Technician.*



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**MOTION** was made by KENNITH ASHELY and seconded by STEPHANIE COLLIER to contact the State Civil Service Board to determine if the position held by Jonathan Davis should be added to the classified service and add or create a class plan for a Special Services Technician. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously.

**CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORM(S)**

*Civil Service/Internal PA Forms were presented to all board members for review. There were two PA forms, one for a certification pay increase and another a for probationary fire fighter.*

**MOTION** was made by STEPHANIE COLLIER and seconded by KENNITH ASHELY to approve the Internal/Civil Service PA forms. Chairman Barnette called for public comment; there being none, vote was taken and the motion carried unanimously

**ADJOURNMENT**

**MOTION** was made by KENNITH ASHELY and seconded by STEPHANIE COLLIER to adjourn. Chairman Barnette called for public comment. There being none, vote was taken and the motion carried unanimously.