



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4**

**BOARD OF COMMISSIONERS MEETING**

**OCTOBER 16, 2018 BOC MINUTES**

**TIME OF MEETING 3:00 PM**

Johnny Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows: Board members **PRESENT** as follows Johnny Barnette, Stephanie Collier, Jeff Wyatt, Marvin Myers, and John Whittington. **ABSENT - NONE**. Fire Chief JT Wallace Jr., Tim Turner, Hurmon Gibson, Jacob Maddox and Firefighter Daven Lazenby were also present. There were no members of the public present for the meeting. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Johnny Barnette.

**APPROVAL OF MINUTES FOR THE SEPTEMBER 18, 2018 BOARD MEETING**

- *SEPTEMBER 18, 2018 BOC Minutes questions/discussion: -----NONE*

**MOTION** was made by JOHN WHITTINGTON and seconded by JEFF WYATT to accept the written minutes for the board meeting held on September 18, 2018. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**APPROVAL OF FINANCIALS AS OF OCTOBER 12, 2018**

- *Questions/Discussion about Financials through October 12, 2018: ----- Marvin Myers asked why the property damage expenses were so high, the budgeted amount was \$500.00 and the expenses to date show \$5,081.98. Chief Wallace explained that the reason for the high amounts is due to an accident that occurred at Station 2 a couple of months ago. One of the firefighters drove out of the station, the door was not completely raised, and the top of the vehicle hit the bottom section of the bay door. Chief Wallace stated that this was an insurance claim and we haven't been reimbursed yet.*

**MOTION** was made by JOHN WHITTINGTON and seconded by MARVIN MYERS to approve the written Financial Reports as of October 12, 2018. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**\*\*\*\*\*AMEND AGENDA\*\*\*\*\***

**MOTION** was made by JOHN WHITTINGTON and seconded by MARVIN MYERS to AMEND the October 16, 2018 agenda. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously

**MOTION** was made by STEPHANIE COLLIER and seconded by MARVIN MYERS to add the Civil Service Personnel Action form to the October 16, 2018 agenda (AMENDMENT). The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously



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**OLD BUSINESS**

-----NONE-----

**NEW BUSINESS**

**INTRODUCE POTENTIAL 2019 BUDGET FOR REVIEW (NO VOTING)**

- *Questions/Discussion about the 2019 potential budget: Marvin Myers asked why the contract services amounts increased by 75%. Chief Turner informed the board that the reason for the increase is because of the cost of services provided by PMI Solutions and the cost of flow testing the hydrants. Chief Turner stated that the budget numbers were an estimate and that changes may occur.*

**ADVERTISEMENT FOR 2019 BUDGET WILL OCCUR AFTER THE NOVEMBER BOC MEETING**

**VOTING FOR THE 2019 BUDGET APPROVAL WILL OCCUR DURING THE DECEMBER BOC MEETING**

- *Questions/Discussion about 2019 budget advertisement/voting: Chief Turner reminded the board that the December BOC meeting will be held on the second Tuesday of the month instead of the third Tuesday. The approval of the 2019 budget must take place a minimum of 15 days prior to the start of the fiscal year. In order to meet this requirement, the board meeting must be held on December 11<sup>th</sup> and that a quorum will be required to approve the advertised 2019 budget during that meeting. Chief Turner stated that the December 11<sup>th</sup> board meeting was advertised in January when all of the meeting dates were advertised. The advertisement for the 2019 budget will take place after the November BOC meeting.*

**PA FORMS: CIVIL SERVICE PERSONNEL ACTION FORM, SHANE ASHWORTH, END WORKING TEST PERIOD**

**MOTION** was made MARVIN MYERS and seconded by JEFF WYATT to approve the Internal/Civil Service PA Forms for Shane Ashworth. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

**ADJOURNMENT**

**MOTION** was made by JEFF WYATT and seconded by STEPHANIE COLLIER to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.