



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4
FEBRUARY 19, 2019 BOC MINUTES**

**BOARD OF COMMISSIONERS MEETING
TIME OF MEETING 3:00 PM**

Johnny Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows: Board members **PRESENT** as follows Johnny Barnette, Stephanie Collier, John Whittington, and Marvin Myers. **ABSENT** – Jeff Wyatt. Assistant Chief Tim Turner, Hurmon Gibson, Darryl McLemore, Chris Faulk and Jay Valentine were also present. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Johnny Barnette.

APPROVAL OF MINUTES FOR THE JANUARY 15, 2019 BOARD MEETING

- *January 15, 2019 BOC Minutes questions/discussion: -----NONE*

MOTION was made by STEPHANIE COLLIER and seconded by MARVIN MYERS to accept the written minutes for the board meeting held on January 19, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF FEBRUARY 15, 2019

- *Questions/Discussion about Financials through February 15, 2019: ----- NONE*

MOTION was made by STEPHANIE COLLIER and seconded by MARVIN MYERS to approve the written Financial Reports as of February 15, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

OLD BUSINESS

BOARD MEMBER APPOINTMENTS TO THE CIVIL SERVICE BOARD AND THE BFD4 BOARD OF COMMISSIONERS

- *Chief Turner informed the board that the college has not yet made the recommendations for the civil service board member appointments. As soon as the list is received new appointments will be made for the civil service board and the BFD4 board.*

NEW BUSINESS

RESOLUTION TO ADOPT MILLAGE RATE

- *Board Chairman Johnny Barnette read the following resolution aloud during the regular scheduled meeting:*



FIRE CHIEF J.T. WALLACE, JR.

RESOLUTION #2019-001

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2019 tax roll on all property subject to taxation by BENTON FIRE DISTRICT NO. 4:

(Name of taxing district)

OPERATION & MAINTENANCE FUND

KEY #1026042

MILLAGE

20.00 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of BOSSIER, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2019, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: 4 – Johnny Barnette, Stephanie Collier, Marvin Myers, John Whittington
NAYS: 0
ABSTAINED: 0
ABSENT: 1 – Jeff Wvatt

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on FEBRUARY 19, 2019, at which meeting a quorum was present and voting.

BOSSIER CITY (BFD4), Louisiana, this 19th day of FEBRUARY, 2019

Signed by Johnny Barnette, Board Chairman

(JOHNNY BARNETTE, BOARD CHAIRMAN)

MOTION was made by JOHN WHITTINGTON and seconded by STEPHANIE COLLIER to approve and sign the Affidavit / Resolution 2019-001 after it was read aloud by the board chairman The Chairman called for public comment; there being none, vote was taken (JOHNNY BARNETTE – YEA, STEPHANIE COLLIER – YEA, MARVIN MYERS – YEA, JOHN WHITTINGTON – YEA --- 0 NAYS --- 0 ABSTAINED, --- JEFF WYATT – ABSENT) and the motion carried unanimously.

UPDATE SIGNATORIES FOR ALL ACCOUNTS

- *Chief Turner confirmed signatories for BFD4 accounts at Red River Bank and First National Bank of Benton. Chief Wallace, Johnny Barnette, and Stephanie Collier are the only signatories approved for the accounts. Stephanie Collier has not been updated yet but was approved as a signatory in a previous board meeting.*



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PARCEL FEE (DISCUSSION ONLY)

- *Chief Turner informed the board that Mark from PMI resources suggested that BFD4 explore the possibility of a parcel fee in addition to the millage tax to increase revenue. Chief Turner stated that this was for discussion purposes only and nothing has been done to pursue this fee other than requesting the amount of parcels in the district. Chief Turner stated that obtaining a 35 to 55 dollar parcel fee could possibly generate an additional 6 to 8 hundred thousand dollars in revenue per year depending on the amount of parcels in the district. These funds would be used to hire more firefighters, replace equipment and apparatus, and possibly build a new station if needed as the district grows. Chief Turner stated that current funding will maintain what the district currently has but replacing equipment and apparatus will take longer without additional funding. Chief Turner informed the board that Mark would be at the next board meeting to discuss the parcel fee and could better answer any questions as he has helped several districts obtain a parcel fee.*

CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORMS

- *Questions/Discussion about PA forms ---- Marvin Myers asked if the PA forms were the normal raises. Johnny Barnette informed the members that in a previous meeting it was approved to adopt pay scales and move all annual raises to the first pay check in January. The PA forms are for all employees and reflect those changes.*

MOTION was made by MARVIN MYERS and seconded by STEPHANIE COLLIER to approve, and for the chairman to sign all Civil Service/Internal PA forms. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

ADJOURNMENT

- *Chairman Barnette asked the board if there was any other business or topics to discuss. There being none Chairman Barnette called for a motion to adjourn.*

MOTION was made by STEPHANIE COLLIER and seconded by JOHN WHITTINGTON to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.