



FIRE CHIEF J.T. WALLACE, JR.

**BENTON FIRE DISTRICT 4
MARCH 19, 2019 BOC MINUTES****BOARD OF COMMISSIONERS MEETING
TIME OF MEETING 3:00 PM**

Johnny Barnette called the regular scheduled public meeting of the Board of Commissioners to order. Chief Turner called roll as follows: Board members **PRESENT** as follows Johnny Barnette, Stephanie Collier, and Marvin Myers. **ABSENT** – Jeff Wyatt and John Whittington. Assistant Chief Tim Turner, Jacob Maddox, Hurmon Gibson, Darryl McLemore, Chris Faulk, Mark Waniewski, and Jay Valentine were also present. The meeting was held in the Board Room of the Bossier Parish EMS and Fire Complex, 5275 Swan Lake Road, Bossier City, Louisiana. The invocation was given by Jay Valentine.

APPROVAL OF MINUTES FOR THE FEBRUARY 19, 2019 BOARD MEETING

- *February 19, 2019 BOC Minutes questions/discussion: -----NONE*

MOTION was made by STEPHANIE COLLIER and seconded by MARVIN MYERS to accept the written minutes for the board meeting held on February 19, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

APPROVAL OF FINANCIALS AS OF MARCH 15, 2019

- *Questions/Discussion about Financials through March 15, 2019: ----- NONE*

MOTION was made by MARVIN MYERS and seconded by STEPHANIE COLLIER to approve the written Financial Reports as of March 15, 2019. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

OLD BUSINESS**BOARD MEMBER APPOINTMENTS TO THE CIVIL SERVICE BOARD AND THE
BFD4 BOARD OF COMMISSIONERS**

- *Mark Waniewski informed the board that he is in contact with the president of the college and appointment recommendations should be made by the end of the next week. Once the Civil Service appointment is made the BFD4 board appointments will be updated.*

PARCEL FEE

- *Chief Turner briefly described the difference in the amount it would take to raise revenue \$800,000 per year using millage taxes verses a parcel fee. Mark Waniewski explained the options for obtaining a parcel fee such as the time frame required to prepare, length of time in effect (10 to 20 years), and how the amount of the parcel fee is tied to how many parcels there are. Mark stated that he would try to acquire hard numbers from his contact at the sheriff's office. BSO is tasked with collecting the taxes and should know how many taxes notices are sent out each year. Mark stated that a \$40.00 parcel fee per year is a good starting point, by his figures he came up with anywhere from \$36.00 to \$42.00. Mark*



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stated that these were only estimates and the only way to know for sure was to obtain more data. Marvin Myers asked if the parcel fee was voted on and passed if there would be a need to increase this fee over time to acquire more funding. Chief Turner stated if a parcel fee was put in place, approximately half of the funds would be used for personnel cost and the other half used for updating equipment and stations over the next 10 years and obtaining additional funds would allow the department to grow at the same pace as the district. Upon unanimous approval the board agreed to pursue obtaining more information about obtaining a parcel fee to increase revenue.

NEW BUSINESS

ADOPT RESOLUTION 2019-002 (CONSOLIDATE THE TOTAL COMPENSATION FOR THE FIRE CHIEF)

- *Board Chairman Johnny Barnette read the following resolution heading aloud during the regular scheduled meeting:*

*Resolution of Board of Commissioners of Benton Fire District
No. 4 Relating to the Approval to Consolidate the Total
Compensation for the Fire Chief for District No. 4*

WHEREAS, a quorum of the Board of Commissioners ("BOC") of Benton Fire District No. 4 ("District") was present on this date for a properly advertised, special meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers, to implement a policy and procedure, whereby the District will approve the consolidation of all compensation for the Fire Chief to include, but shall not be limited to, base pay, incentive pay, overtime (if applicable), etc into one total compensation package to be recognized as his base compensation for District No. 4;

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The BOC wishes to consolidate the compensation package for the Fire Chief, effective immediately for District No. 4.*
- 2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.*

CERTIFICATE

I HEREBY CERTIFY that I am the Secretary of the Board of Commissioners of Benton Fire District No. 4, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a special meeting called and held in accordance with law at Bossier Parish EMS & Fire Complex Conference Room, 5275 Swan



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Lake Road, Benton, Louisiana, on the 19th day of March, 2019.

THUS DONE AND SIGNED at Benton, Louisiana, this 19th day of March, 2019.

*Chairman, Board of Commissioners
Benton Fire District No. 4*

*Secretary, Board of Commissioners
Benton Fire District No. 4*

- *A copy of the full resolution was provided in the board packet for all board members*

MOTION was made by MARVIN MYERS and seconded by STEPHANIE COLLIER to approve and sign Resolution 2019-002. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

ADOPT RESOLUTION 2019-003 (SECTION 125 PREMIUM ONLY PLAN ENDING MARCH 31, 2020)

- *Chief Turner informed the board that the resolution to adopt the POP plan was reoccurring and must be done each year.*

MOTION was made by STEPHANIE COLLIER and seconded by MARVIN MYERS to approve and adopt Resolution 2019-003 (Section 125 Premium Only Plan ending March 31, 2020). The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

CIVIL SERVICE/INTERNAL PERSONNEL ACTION FORMS

- *Questions/Discussion about PA forms ---- Chief Wallace informed the board that if approved Andrew Stolzle will start March 20, 2019. He is replacing Mitchell Joiner, who resigned last month.*

MOTION was made by MARVIN MYERS and seconded by STEPHANIE COLLIER to approve and for the chairman to sign all Civil Service/Internal PA forms for Andrew Stolzle. The Chairman called for public comment; there being none, vote was taken and the motion carried unanimously.

ADJOURNMENT

- *Chairman Johnny Barnette asked the board if there was any other business or topics to discuss. There being none Chairman Barnette called for a motion to adjourn.*

MOTION was made by MARVIN MYERS and seconded by STEPHANIE COLLIER to adjourn. The Chairman called for public comment. There being none, vote was taken and the motion carried unanimously.